



AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

**DUBBO 2012
22 - 24 MARCH
SPONSORSHIP PACKAGES**



For further information:



Visit www.dubbo.com.au or www.algwa.org.au
Email: bradley@ccem.com.au



Call Bradley Hayden on Mobile: 0412 461 392 Phone: (02) 6023 6300



Bradley Hayden PO Box 5013, Albury 2640



AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (NSW) CONFERENCE 22-24 MARCH

SPONSORSHIP PACKAGES

GOLD PACKAGE

1. Inclusion in conference program
2. Logo placement
3. Two (2) inclusive conference registrations
4. Banner display
5. Exhibition booth
6. Satchel insert
7. Delegate database

\$3,500 (ex GST)

SILVER PACKAGE

1. Logo placement
2. Two (2) inclusive conference registrations
3. Banner display
4. Exhibition booth
5. Satchel insert
6. Delegate database

\$2,000 (ex GST)

BRONZE PACKAGE

1. One (1) inclusive conference registrations
2. Exhibition booth
3. Satchel insert

\$1,000 (ex GST)

Inclusion in conference program: a representative of your business/organisation has an opportunity to make a 15 minute presentation to delegates as part of the conference program

Logo placement: your business/organisation logo displayed in the conference brochure and on the conference website pages (www.dubbo.com.au & www.algwa.org.au)

Inclusive conference registrations: two (2) delegate registrations (Gold / Silver), one (1) delegate registration (Bronze) including attendance at the Mayoral Reception and conference dinners

Banner display: your business /organisation banner displayed at the registrations desk and in the catering space (banners are to be provided by supporter)

Exhibition booth: one trade display booth (3x2 metre) in a prominent location within the conference trade display area. Site includes clothed trestle table, 2 chairs, spotlights, power and fascia name

Satchel inserts: opportunity to have a promotional brochure/item placed in each delegate's satchel

Delegate database: an electronic copy of the delegate database at the conclusion of the conference (only those delegates that agree to be included will be listed)



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SUPPORT AGREEMENT FORM

Business / Organisation Information

Business / Organisation

Address

Telephone Fax..... Mobile.....

Email

Value of support (tick preferred package)

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BRONZE PACKAGE

1. Inclusive Conference Registrations
2. Exhibition Booth
3. Satchel Inserts

\$1,000 (ex GST)

Support authorised by (name).....

Signature

Contact name (for event arrangements).....

Payment:

Please make payment on receipt of the invoice that will be sent to you on receipt of this agreement form

Please return this form and direct any enquiries to:



www.dubbo.com.au
www.algwa.org.au
email:bradley@ccem.com.au



posted: Bradley Hayden
PO Box 5013, Albury 2640



mobile: 0412 461 392
phone: (02) 6023 6300
fax: (02) 6023 6355

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TERMS AND CONDITIONS

1. The details in this document are correct at the time of printing. The Conference Committee (Australian Local Government Women's Association (NSW) and Dubbo City Council) does not accept responsibility for any changes that may occur.
2. Please note that the delegate list will only include contact details of those delegates who have given consent for the release of their demographic information, as per Australian policy laws.
3. Placement and size of logos included in the conference material will be at the discretion of the Conference Committee and will reflect the level of support given by your organisation.
4. All banners referred to are to be provided by the supporter
5. Satchel insert material is limited to a brochure no larger than 4 pages A4 in size. The Conference Committee must approve all satchel inserts larger than this size.
6. The Conference Committee requests (from each supporter who is provided with a hyperlink from the Conference website) a reciprocal link from your organisation's website to the Conference website.
7. All company representatives must complete a conference registration form (for registration and name tag purposes)
8. All company representatives attending and participating in the conference must register and pay the nominated 'supporter' registration fee. Some packages include supporter registrations in which case this fee is not payable, however a completed registration form is still required.
9. Supporter registrations include a nametag, conference satchel, day catering (M/T Lunch & A/T) during conference hours and nominated evening functions.
10. Additional function tickets may be purchased at the nominated rates.
11. A completed & signed Agreement Form must be submitted to initiate support.
12. A Tax Invoice will be provided upon receipt of the Agreement Form.

CANCELLATION FEE

Due to the considerable administration associated with this conference, a cancellation fee equivalent to 10% of the amount paid will be payable should the confirmed agreement be cancelled. Cancellations between payment and 90 days prior to the commencement of the conference will be subject to a 50% cancellation fee. Cancellations made within 90 days of the commencement of the conference will be subject to a 100% cancellation fee. All requests for cancellations must be made in writing to the Conference Coordinator Bradley Hayden (details on previous page)