

ALGWA- NSW
Executive Committee Meeting

MINUTES
12 September 2009

Hosted by Lismore Council

Item No.	Minutes	Action By	When
1.	Welcome		
	▶ Meeting commenced at 9.30 am with Cr Karen McKeown President in the Chair		
	Attendees		
	Cr. Karen McKeown, Bev Spearpoint, Helen Cooper, Cr. Jackie Greenow, , Cr. Vicki Scott, Darriea Turley, Cr Julie Griffiths, Clr Denise Wilton, Christine Jeffreys, Clr Nicole Campbell, Cr. Jennifer Lecky ,Mayor of Lismore – Clr J Dowell		
	Apologies		
	Cr. Fadwa Kebbe, Darriea Turley Cr. Fiona Rossiter, Cr Tina Reynolds		
	<i>Moved – Jackie Greenow</i>		
	<i>Seconded – Bev Spearpoint</i>		
2	Confirmation of Minutes		
	<ul style="list-style-type: none">• That the minutes from Blacktown 2009 meeting as circulated be endorsed.		
	<i>Moved – Julie Griffiths</i>		
	<i>Seconded – Jackie Greenow</i>		
3	Business Arising from minutes		
	<ul style="list-style-type: none">• Action Log as appears attached contains the action items from the last meeting and all actions completed except where identified as ongoing.		
	<i>Moved - Jackie Greenow</i>		
	<i>Seconded - Denise Wilton</i>		
4	Treasurers Report		
	<ul style="list-style-type: none">• Tabled at meeting		
	<i>Moved that treasurers report be accepted – Jennifer Lecky, Seconded – Jackie Greenow</i>		

Item No.	Minutes	Action By	When
	MOTION: That Jennifer Lecky be reimbursed \$XXX for payment of TPG Internet account.		
	MOVED: Helen Cooper Seconded: Bev Spearpoint		
5.	Correspondence Report:		
	18 memberships applications received Telstra account ongoing issue re 1800 number ACTION: Secretary to contact the Telecommunications Ombudsman to resolve Invitation for President to attend LG Conference in Tamworth as guest of Association President	CJ	
6.	President's Report		
	Presented at meeting Moved: Karen Mckeown, Seconded: Julie Griffiths		
7	National Board Report		
	Presented to meeting by Darriea Turley, National President Moved: Vicki Scott, Seconded: Bev Spearpoint		
8.	Update on Workshop with Maddock's		
	Meeting was scheduled with Maddock's re workshop for women and to formalise our arrangements with them. Due to CJ being ill the meeting had to be postponed. ACTION: Chris Jeffreys to contact and arrange suitable date for another meeting	CJ	
9	Sub- Committee Reports		
	Conference		
	<ul style="list-style-type: none"> Draft program for Moree Conference circulated to meeting. Discussion, regarding choice of male speaker at Moree Conference that 2010 is the year of women in local government. All speakers at conference should be female. MOTION: That to acknowledge 2010 as the Year for Women in Local Government, all speakers at conference is to be women. Moved: Nicole Campbell Seconded: Vicki Scott ACTION: Julie Griffiths to contact Moree Council and notify them of the executive decision. Draft flyer for conference distributed at meeting for comment and 	JG	

Item No.	Minutes	Action By	When
	approval		
	<ul style="list-style-type: none"> ACTION: Copies of flyer to be distributed at LG Conference Tamworth 	JG	
	Newsletter		
	<ul style="list-style-type: none"> Draft Newsletter is prepared and will be completed with 1 week. Executive are ask to distribute copies to their own networks and councils. ACTION: Newsletter to be uploaded on ALGWA NSW web site. Copies of newsletter to be distributed at LG Conference Tamworth 	DW	
		JG	
	2010 Committee		
	<ul style="list-style-type: none"> 		
	Web site update		
	<ul style="list-style-type: none"> Proposed web site updates for AGLWA website viewed by committee and approved MOTION: That Ian Cave be contacted to confirm committee approval for proposed website updates to go live. 	JG	

10 General Business

- Paid Maternity Leave –MOTION:**

ACTION ITEM LOG

Item	Action Item Description	Listed Date	Due Date	Status	Who
A1	All exec to forward Julie interesting items for Web			Ongoing	ALL
A2	ALGWA Photos for presentation to Bev			ongoing	ALL
A3	All hard copy reports tabled at meeting to be circulated with minutes				Sec
A4	Cr. McKeown to obtain a report from Marg Nichols on the Conference, including list of attendees, access to speakers' presentations Still outstanding				
A5	Newsletter to be uploaded on ALGWA NSW web site.				JG
A6	Letter to be sent to members whose fees fall due in June 09 to notify of the change to our constitution and the new due dates for fees will be December. The letter to explain that due to change in constitution, these members will need to pay a one off payment of \$33.00 to be financial until December 09 or that they will also have the option to make a payment of \$99 which keeps them financial until December 2010				
A8	Treasurer to send updated membership spreadsheet to be sent to President, Secretary and Chair of Membership Committee				JL
A9					
A10					
A11					
A12					
A13					
A14					
A15					
A16					
A17					

