

ALGWA - NSW
Executive Committee Meeting

MINUTES

4 July 2009

Hosted by Blacktown City Council

Item No.	Minutes	Action By	When
1	Welcome		
	▶ Meeting commenced at 9.40 am with Cr Karen McKeown President in the Chair		
2	Attendees		
	Cr. Karen McKeown, Cr. Fiona Rossiter, Bev Spearpoint, Helen Cooper, Cr. Jackie Greenow, Cr. Vicki Scott, Cr Julie Griffiths, Cr Denise Wilton, Cr Fadwa Kebbe		
3	Apologies		
	Cr. Tina Reynolds, Cr. Jennifer Lecky, Darriea Turley, Cr Nicole Campbell, Chris Jeffreys		
	<i>Moved – Jackie Greenow</i>		
	<i>Seconded – Fiona Rossiter</i>		
4	Confirmation of Minutes		
	<ul style="list-style-type: none">That the minutes from Moree May 2009 meeting as circulated be endorsed.		
	<i>Moved – Fiona Rossiter</i>		
	<i>Seconded – Helen Cooper</i>		
5	Business Arising from minutes		
	<ul style="list-style-type: none">Action Log as appears in the circulated minutes contains the action items from the last meeting and all actions completed except where identified as follow up or ongoing.		
	<i>Moved - Jackie Greenow</i>		

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Seconded - Denise Wilton

6 Treasurers Report

- Retained Profit to date \$59,952.03
- Awaiting conference income of \$5726.53 from Queanbeyan Council

Moved – Julie Griffiths

Seconded – Jackie Greenow

President's Report

- Expression of Interest received from National Board for National Conference 2010. President has responded as per our last meeting
 - Updated JMAC document with strategies to be circulated to executive by email
 - Attended meeting with Chris and Maddocks solicitors (later agenda item)
 - Interview with Agenda Magazine for an article Women in Local Govt (attached below)
 - Changes to Associations Legislation
 - Constitutional changes have been through Dept Fair Trading and approved
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7 Correspondence Report

Nil

9 Sub- Committee Reports

Parental Leave Campaign

Nicole submitted a written report and will be circulated with the minutes (see below).

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Note: that the State President wrote in June to the President of the Shires Assn and the Mayors of Gloucester and Tumut thanking them for their support. The Paid Parental Leave fact sheet has previously been circulated via email.

Vicki to email Gosford's Paid Parental Leave report around to all exec.

DW

Newsletter Committee

- Draft Newsletter is prepared and will be completed today. Executive are ask to distribute copies to their own networks and councils.
- To be emailed to all members
- **ACTION:** Newsletter to be uploaded on ALGWA NSW web site and emailed to members.

Julie & CJ

FR

2010 Committee

- Letter to be sent to Councils seeking their commitment in running an event to celebrate 2010. Fiona to send to Karen. Copy of the LGMA flyer to go with letter
- Celebration of the Year of Women 2010 with an award for councillor/staff with the possibility of encouragement awards
- Investigate doing a community event in Moree. Julie to speak to the council. Executive favoured the idea of a March through town. Julie to contact the council. Involve indigenous groups.
- Contact peak Aboriginal and Multi-cultural groups to be involved in some type of promotion for women.
- ALGWA needs a banner for community events. Julie to investigate cost

Julie

Nicole

Julie

JL

Bev/Julie

MOTION: J Griffiths/ J Greenow: That banner is purchased for use by ALGWA.

Membership

- Membership fees are now due. Treasurer advised that invoices have been sent to Karen.
- Membership forms on the Web need dates updating

Web site update

- Uploading the Paid Parental Leave information to ensure current
- National President status updated
- Links have been updated

Item No.	Minutes	Action By	When
10	General Business		
	<ul style="list-style-type: none"> Vicki Scott reported that the staff at Gosford Council are initiating their own internal women's committee. Karen & Julie are coming to address the Staff and in the evening the Council Women's Committee on Wed 23rd July 2009. Due to the number of letters to go out to all councils it was decided that the \$200 council membership letter should go out first, the EOI letter for the 2010 National Conference later, followed by the 2010 Year of Women in Local Govt. Helen said she could prepare the correspondence (mail merge ect) and Vicki could do the folding and stuffing (to enquire about council folding machine). Membership drive letter to all councillors (approx 1800) Explore having the mail outs done commercially. 		
	MOTION:	FR, VS Jackie	
	<ul style="list-style-type: none"> Julie suggested that we do a training session for executive members. Many of us have skills that may be of benefit to others (media releases ect.) We could do this when we get together. J Griffiths/ F Rossiter: That \$39 is reimbursed to President for payment of Dept of Fair Trading lodgement of financials Marjorie Propsting Award needs updating and we should discuss getting the maximum value. Possibility of Award at conference. Sponsorship policy was queried. Helen to be given copy of our policy Receipt numbers to be put on membership forms and renewals in case verification needed by National Board Need to discuss proposal by Maddocks to be emailed around 	JL	JL
	Meeting closed 4.15pm		